

**Beatty Town Advisory Board
100 A Avenue South
P.O. Box 837
Beatty, NV 89003**

**Budget Workshop
Minutes
03/30/2011**

**THE BEATTY TOWN ADVISORY BOARD MET IN REGULAR SESSION AT 6:30PM IN THE BEATTY COMMUNITY CENTER.
THE BEATTY TOWN ADVISORY BOARD HEREAFTER WILL BE REFERRED TO AS THE (BTAB)
THE BEATTY TOWN ADVISORY BOARD MEMBERS HEREAFTER WILL BE REFERRED TO AS THEIR RESPECTIVE INITIALS.**

**TERESA SULLIVAN (TS) – Chairman
JUSTIN LAPORTE (JL) – Vice-Chair
ERIKA GERLING (EG) – Treasurer
KELLY CARROLL (KC) – Member
DICK GARDNER (DG) – Member**

1 Pledge of Allegiance

Meeting called to order at 6:30

2 GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item

Wendy Wilson made a Skate Park proposal presentation. Ms. Wilson stated she has appeared before the Beatty General Improvement District (BGID) and they have agreed to donate the land for the Skate Park, the land is located in the area of Amargosa Street and Knight. The cost estimate for the Skate Park is \$49,472.88. Ms. Wilson stated she brought this before the Board in Public Comment because she wanted to familiarize the Board with the project prior to placing an item on the agenda requesting assistance with funding the project.

Joni Eastley Nye County Commissioner – Stated she recommended Ms. Wilson make this presentation to the Town Board at the Budget Workshop; this could be a collaborative project. BGID would donate the land, the Town to provide half of the funding from the Beatty Capital Projects fund, and to approach the Board of County Commissioners for a Parks and Recreation grant for the other half of the project; Discussion followed.

Debbie Wilson – Stated that if the Town Board decided to fund part of this project the opportunity for possible grants will increase. Most grants require a match.

Joni Eastley Nye County Commissioner – Stated that the County Park and Recreation grant program process has been changed. Individual projects will come forward for consideration and funding, as opposed to just building into the budget \$300,000.00 for the Parks and Recreation funding for Pahrump and then another \$300,000.00 for the rest of the County. Decisions will be made on an individual basis instead of putting over half a million aside.

Mary Revert – Requested that BGID be updated on the progress of the project. There are several projects that BGID would like to complete and grant funds will be needed for those projects as well.

TS – Recommended that Ms. Wilson appear before BGID and obtain documentation of their donation of land.

Ms. Wilson – Stated that she confirmed that the insurance for the Skate Park is included in the Nye County Park Policy; Discussion Followed.

Ms. Wilson – Stated she intends to approach the Town Advisory Board for a \$25,000.00 contribution to the project, additional funds needed would be sourced through grant opportunities; Discussion followed.

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3 Action – Board Member’s Comments (This item limited to announcements or topics/issues proposed for future workshops/agendas.)

KC – Asked why we are doing an RFQ instead of an RFP for the Fire Department New Building Bathroom bid.

TS – Stated it is a RFP a Request of Proposal; FRQ is a Request for Qualification, because this is construction and contracting project it can go right to RFP which will give us the proposal and the bid.

EG – Thanked the Fire Department for their great appreciation dinner and for all of their hard work.

JL – None

DG – Stated he attended the Water Treatment Plant Open House; the Plant is very impressive.

TS – None

4 Discussion Budget Workshop; All Town Departments/Beatty Volunteer Fire Department/Beatty Chamber of Commerce/Beatty Museum for fiscal year 2011-2012.

Susan Paprocki – Presented the fiscal year 2011-2012 Beatty Town Budget for all Town Departments, Beatty Volunteer Fire Department, Beatty Chamber of Commerce, and the Beatty Museum.

EG – Asked about the employee allocation under General Government of 2.0 for the fiscal 2011-2012. The prior year it was 2.25 to allow for replacement office staffing when Town Support Staff takes time off.

Ms. Paprocki – Stated the staffing allocation can be adjusted to reflect the 2.25 for the upcoming fiscal year; Discussion followed.

EG – Requested that the staffing under General Government be changed to 2.25; Discussion followed.

EG – Stated there are still funds owed on the Ambulance Barn out of fund 712 Capital Projects.

Ms. Paprocki – Stated she estimated this year’s expenditures at \$36,000.00, due to an ongoing project where it is believed the funds will be spent this year (fiscal year 2010-2011); Discussion followed.

Commissioner Eastley – Stated the Town of Beatty has large capital carry over balances, and asked if it has been addressed.

Commissioner Eastley – Stated there is a popular fallacy, that if your capital fund gets too big the County is going to take it, that is just not true , but the independent auditor is starting to question some of these big carryover balances in capital from the towns.

TS – Stated in September a capital plan was created, there are specific plans for that money, the office will be happy to send it in.

Ms. Paprocki – Stated she would like to have a copy of the Town’s five year capital improvement plan, the State is going to look at everybody’s capital funds, and she can present the State with the Town’s plan for the funds; Discussion followed.

TS – Stated that the General Fund is the account that has the largest carryover balance.

Commission Eastley – Asked where the safest place is for the monies, in the General fund or in a Capital fund; Discussion followed.

Susan Paprocki – Stated she would look into it, and get an answer.

Ann Marchand – Presented the Beatty Chamber of Commerce budget for the fiscal year 2011-2012.

Ms. Marchand - Stated that Room Tax Revenues had increased 7% over last year, believed to be due in part to the hard work and focus of Ms. Wilson the Beatty Chamber of Commerce’s employee. Ms. Marchand stated that it is the intention of the Chamber of Commerce to increase Ms. Wilson’s hourly wage and to provide paid time off; Discussion Followed.

EG – Stated that the budget presented by the Beatty Chamber of Commerce is slightly higher than the funds allocation, by the County, for the department. She asked if an adjustment to the Beatty Chamber of Commerce budget could be made to meet the department’s allocation.

Ms. Marchand – Stated that the Chamber would reduce their operating supplies budget by \$539.00, which is the difference between the budget presented and the department’s allocation.

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James (Jimmy) Weeks – Presented the Beatty Museum budget for the fiscal year 2011-2012.

Mr. Weeks- Stated one area of concern is the energy efficiency of the building, which is possibly causing higher than expected utility costs. An energy audit was completed by Valley Electric this year, using that information a plan to improve the building has been developed. A request for capital funding in the amount of \$20,000.00 to purchase and install; new entry and exit doors, insulation, and one possibly two new heat pumps, was included in the budget presented; Discussion followed.

TS – Stated that decisions cannot be made at this meeting, and suggested Mr. Weeks place an item on an agenda for the Museum's Capital Project; Discussion followed.

Mr. Weeks – Went on to state that all of the employees at the Museum are currently paid minimum wage and the Museum Board would like the ability to offer a wage above minimum to some of its employees; Discussion followed.

TS – Asked if the Museum budget allocation could be augmented using Tourism Funds allocated to Community Support.

Susan Paprocki – Stated they could; Discussion followed.

TS – Requested that the Beatty Museum budget allocation be augmented by ten thousand dollars (\$10,000.00), with the funds coming from Community Support.

James Benshoof; Beatty Volunteer Fire Department Chief – Presented the Beatty Volunteer Fire Department budget for the fiscal year 2011-2012.

Mr. Benshoof – Stated the department can function within the tentative budget provided by the county; Discussion followed.

EG – Stated we need to be mindful of finishing the New Building and the costs of that project; Discussion followed.

EG – Asked besides finishing the New Building and some things the department would like to do to the Old Building, what other expenses do anticipate if any.

Mr. Benshoof – Stated the department would like to purchase more turnouts for the department, the goal is to outfit all members in new turnouts, and increase the training and travel expense, there is additional training they would like to attend; Discussion followed.

TS- Asked about the allocation of \$100,000.00 for the Fire Department Capital projects line.

Susan Paprocki – Stated she is aware that there are projects in process and planned; by allocating those funds it provides the funding to complete the projects. Funds that are not allocated for a purpose in the budget are designated as the ending fund balance. If funds are designated as an ending fund balance they cannot be used in that fiscal year. By allocating all of the funds they are available for use throughout the year, if all of the allocated funds are not used they will roll over into next years starting fund balance; Discussion followed.

EG- Asked if funds are budgeted for Capital Outlay, and they are needed somewhere else can we take them out of Capital Outlay.

Susan Paprocki – Stated that you can, because this is a general fund, we can transfer between categories in the general fund. We cannot take money out of a Capital Fund and move it into a General Fund; Discussion followed.

EG – Asked if \$75,000.00 for Services and Supplies would be acceptable for the department; Discussion followed.

TS – Confirmed Capital at \$100,000.00 and \$75,000.00 for Services and Supplies, and asked Mr. Benshoof what he would recommend; Discussion followed.

Mr. Benshoof – Stated the budget modifications discussed were acceptable.

Susan Paprocki – Gave the time line for the budget process; changes to the budget discussed at the workshop will be made and a revised budget will be sent to the Town Support Staff to be placed on a BTAB agenda for approval, the tentative budgets are submitted to the State on April 15th, the State reviews them and the final budget is presented to the Board of County Commissioners on May 16th.

5 Adjournment

DG-motivated to adjourn at 8:15pm; second by KC; 5-0