



**BEATTY TOWN ADVISORY BOARD WORKSHOP  
NO ACTION WILL BE TAKEN**

**Beatty Community Center  
100 South A Avenue, Beatty, NV 89003  
Thursday February 3, 2011  
5:30 pm  
Large Meeting Room**

**Teresa Sullivan, Chair  
Justin LaPorte, Vice-Chair  
Erika Gerling, Treasurer  
Kelly Carroll, Member  
Dick Gardner, Member**

**MEETING PROTOCOL:**

***Agenda Order:*** any items listed on this agenda may be taken out of order if so requested by the applicant or staff with the approval of the Presenter.

***Public Comment*** during the Workshop on February 3, 2011 will be for all matters, both on and off the agenda. The Presenter reserves the right to reduce the time or limit the total time allowed for public comment. The Presenter may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Presenter, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Workshop.

Pursuant to NRS 241.020, the Agenda for the Advisory Board Meeting has been posted at the following locations. Beatty Community Center, 100 South A Avenue, Beatty, NV; US Post Office, 600 East Highway 95, Beatty, NV; Beatty Library, 400 North 4<sup>th</sup> Street, Beatty, NV and the Beatty Senior Center, 200 South A Avenue, Beatty, NV

Support documentation for the items on the agenda, provided to the Advisory Board is available to members of the public at the Beatty Town Office (100 South A Avenue, Beatty, NV).

## BEATTY TOWN ADVISORY BOARD WORKSHOP

**ITEM # SUBJECT**

**February 3, 2011**

Teresa Sullivan, Chair  
Justin LaPorte, Vice-Chair  
Erika Gerling, Treasurer

Kelly Carroll, Member  
Dick Gardner, Member

**NOTE:** All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order.

**Special Note:** Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Beatty Town Office in writing or call 775-553-2050 prior to the meeting.

### NOTICE OF TIMED AGENDA ITEMS

5:30 PM

1. Presentation of Workshop designed to provide an overview of the following;

- a. Review of Town Financials
  - i. Where Town revenue comes from
  - ii. Restrictions on use of monies based on origination of income
  - iii. Entities funded by the Town's revenue
  - iv. Town Board Expense/Purchasing Limits
  - v. How Purchase are made and Bills are paid
  - vi. Key Financials Contacts in Nye County
- b. Town Board Agendas
  - i. When Town Board Meetings are held
  - ii. Timeline for placing items on the agenda
  - iii. Who can place an item on the agenda
  - iv. Submitting backup information for an agenda item
  - v. Categories of an agenda
- c. Town Board Meetings
  - i. Officers Roles
  - ii. Town Support Staff Role
  - iii. Motioning
  - iv. Accepting Supplemental Information during a meeting
- d. Committees Under the Board
  - i. Why form Committee
  - ii. Board responsibility to Committees
  - iii. Committees responsibility to the Board
- e. The Town Board and the Board of County Commissioners (BOCC)
  - i. When an item must go before the BOCC
  - ii. What is required to place an item on the BOCC Agenda
  - iii. Key Administration Contacts in Nye County

BEATTY TOWN ADVISORY BOARD WORKSHOP

ITEM # SUBJECT

February 3, 2011

AFFIDAVIT OF POSTING

STATE OF NEVADA

COUNTY OF NYE

The undersigned, being duly sworn according to law, deposes and says: That he/she is over the age of 21 years; that he/she posted or caused same to be posted, at the places below mentioned, the Agenda for the Beatty Town Advisory Board's Workshop for February 3, 2011 not later than 9:00 a.m. on January 31, 2011. The undersigned further deposes and says: That on or before January 31, 2011, he/she delivered or caused to be delivered, the notice of the Agenda to the above meeting to the Beatty office of the United States Postal Service not later than 9:00 a.m.

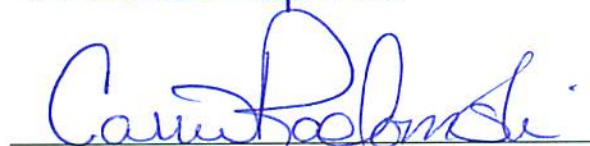


State of Nevada  
County of Nye

Subscribed and sworn before me

This 31 day of January, 2011.

By: \*Ricardo Lopez\*

  
NOTARY PUBLIC

POSTED:

Beatty Community Center, 100 South A Avenue Beatty, NV  
U.S. Post Office, 600 East Highway 95 Beatty, NV  
Beatty Library, 400 North 4<sup>th</sup> Street Beatty, NV  
Beatty Senior Center, 200 South A Avenue Beatty, NV